



Silver Oaks Institute of Professional Studies

NH-7, Rampura Road, Bathinda (Pb.) 151111

www.sipsbti.com

Ref. No. SIPS/2025-26/SO/1001

Dated: 08-07-2025

Silver Oaks Institute of Professional Studies

NH-7, Rampura Road, Bathinda (Pb.)-151001

(Board of Governors)

Sr. No.	Name	Designation
1	Mr. Paviter Singh, # 118, Dabwali Road, Ganpati Enclave, Bathinda - 151001	President
2	Mr. Inderjit Singh Brar, # 163, Model Town, Phase-II, Bathinda – 151001	Chairman
3	Mr. Harkiran Singh, # 200, Green Avenue Near Bharat Nagar, Bathinda - 151001	Vice President
4	Mrs. Jaswinder Kaur, # 163, Model Town, Phase-II, Bathinda – 151001	Secretary
5	Mrs. Manjeet Kaur, # 6272, Near Purana Thana, Bathinda – 151001	Cashier
6	Mrs. Sukhjeet Kaur, A-302, Rishi Apartment, Sector 70, SAS Nagar (Mohali) - 160071	Member
7	Mrs. Amandeep Kaur, # 118, Ganpati Enclave, Dabwali Road, Bathinda - 151001	Member
8	Mrs. Simerjit Kaur, # 24, Ruka Road, Vilage Dakha, Distt. Ludhiana - 141102	Member
9	Mrs. Barninder Paul Kaur Sekhon, #157, Housefed Colony, Bathinda - 151001	Member
10	Dr. Pardeep Kumar Kaura, # 139, Nirvana Estate, Bathinda (Pb.) -151001	Member



Silver Oaks Institute of Professional Studies

NH-7, Rampura Road, Bathinda (Pb.) 151111

www.sipsbti.com

Ref. No. SIPS/2025-26/SO/1002

Dated: 08-07-2025

Subject: Constitution of Anti-Ragging Committee for the Academic Session 2025–26

This is to inform to all that the **Anti-Ragging Committee** of Silver Oaks Institute of Professional Studies has been duly constituted for the academic session **2025–26**, in accordance with applicable institutional and statutory guidelines.

The details of the **Anti-Ragging Committee** members is as below:

Anti-Ragging Committee (ARC)

1. Chairperson:	Prof. (Dr.) Pardeep Kumar Kaura (Principal)	Mob. 9815664444
2. Faculty Members:	1. Mr. Jatinder Singh (Asst. Prof. in Computer Sc.)	Mob. 9988070807
	2. Ms. Navjot Sharma (Asst. Prof. in Chemistry)	Mob. 7626040036
	3. Mr. Gurlal Singh (Asst. Prof. in Phy. Edu.)	Mob. 9417284384
	4. Ms. Manmehak Sidhu (Asst. Prof. in Management)	Mob. 9888416500
	5. Mr. Harjot Singh (Asst. Prof. in Maths.)	Mob. 7589289001
	6. Ms. Sukhman Sidhu (Asst. Prof. in English)	Mob. 8360591120
	7. Ms. Jasmeet Kaur (Asst. Prof. in Economics)	Mob. 9780496978
3. Administrative Staff:	1. Mr. Deepak Bindal	Mob. 9876208799
	2. Mr. Jitesh Kumar	Mob. 9464662282
4. Student Representatives:	4 Students (both male and female)	
5. External Members:	1. Mr. Narinder Bassi (Social Worker)	
	2. Mr. Gurprem Lehri (Press Reporter)	
	3. 2 Parents of current students	

Objective:

To ensure compliance with anti-ragging regulations and to maintain a ragging-free environment.

Responsibilities:

1. Formulate policies and strategies to prevent ragging.
2. Oversee the functioning of the Anti-Ragging Squad.
3. Investigate complaints of ragging and take appropriate action.
4. Conduct regular meetings to review and monitor anti-ragging measures.
5. Organize awareness programs, workshops, and seminars for students and staff.
6. Ensure that anti-ragging posters and information are prominently displayed on campus.

Meetings:

The committee should meet at least at the commencement of every semester & before the admission of 1st-year Students.

(Special meetings should be called if any incident of ragging is reported.)

All students, faculty and staff are requested to take note and contact the **Anti Ragging Committee** as required in matters falling under its purview.

(Principal)

Silver Oaks Institute of Professional Studies

CC: 1. The **Chairman, Silver Oaks Institute of Professional Studies**

2. On the **Institute Notice Boards** (for students' information)
3. On the **Institute Website** (www.sipsbti.com)



Silver Oaks Institute of Professional Studies

NH-7, Rampura Road, Bathinda (Pb.) 151111

www.sipsbti.com

Ref. No. SIPS/2025-26/SO/1003

Dated: 08-07-2025

Subject: Constitution of Anti-Ragging Squad for the Academic Session 2025–26

This is to inform to all that the **Anti-Ragging Squad** of Silver Oaks Institute of Professional Studies has been duly constituted for the academic session **2025–26**, in accordance with applicable institutional and statutory guidelines.

The details of the **Anti-Ragging Squad** members is as below:

Anti-Ragging Squad

1. Chairperson:	Mr. Gurlal Singh	Mob. 9417284384
2. Faculty Members:	1. Mr. Jatinder Singh (Assistant Prof. in Comp. Sc.)	Mob. 9988070807
	2. Ms. Navjot (Assistant Prof. in Chemistry)	Mob. 7626040036
	3. Ms. Amandeep Kaur (Assistant Prof. in Punjabi)	Mob. 8538500008
	4. Ms. Suman Lata (Assistant Prof. in Management)	Mob. 6284067124
	5. Ms. Sapreena (Assistant Prof. in Commerce)	Mob. 6280000833
	6. Ms. Gurinder Kaur (Assistant Prof. in Computer)	Mob. 9041197218
	7. Ms. Simerpreet Kaur (Assistant Prof. in Commerce)	Mob. 6280000833
	8. Ms. Ramandeep Kaur (Lib.)	Mob. 9877716322
	9. Mr. Sahil Kalra (Admin.)	Mob. 9915609227
	10. Mr. Chamkaur Singh	Mob. 7888978464
	11. 4 Student Volunteers: 2 Boys & 2 Girls	

Objective:

To maintain vigilance and ensure immediate intervention in case of any ragging incidents.

Responsibilities:

1. Patrol campus areas such as hostels, canteens, common rooms, and other student congregation points.
2. Conduct surprise checks and inspections.
3. Report any suspicious activities or incidents of ragging to the Anti-Ragging Committee immediately.
3. Assist the Anti-Ragging Committee in investigating complaints.
4. Educate students about the anti-ragging policies and the consequences of ragging.
5. Provide immediate assistance and support to victims of ragging.

Operation:

1. The squad should operate in shifts to ensure 24/7 vigilance on campus.
2. Regular coordination with the Anti-Ragging Committee for updates and reporting incidents.

Contact Information:

Silver Oaks Institute of Professional Studies,
NH-7, Rampura Road, Bathinda (Pb.)
Contact No. 7734913013

Curbing the Menace of Ragging:

RAGGING has been declared as an illegal activity inside and outside the Campus. Institute Orders on the subject are very clear. All students are hereby cautioned not to indulge in these unlawful activities. Strict disciplinary action will be taken against defaulters of the Orders banning Ragging within or outside the Institutional area.



Silver Oaks Institute of Professional Studies

NH-7, Rampura Road, Bathinda (Pb.) 151111

www.sipsbti.com

Students found absent from their classes would also be presumed indulging in these activities, which may attract disciplinary action.

Awareness Measures for Ragging-Free Campuses:

To create a ragging-free environment at Silver Oaks Institute of Professional Studies, the following measures will be taken:

1. Admission Materials: Clearly mention the prohibition of ragging in all admission-related documents and the institution's website.
2. Posters and Notices: Display anti-ragging posters in prominent locations throughout the campus.
3. Orientation Programs: Conduct joint sensitization programs for fresher and seniors.
4. Awareness Campaigns: Launch campaigns using various media before the academic year starts.
5. Counselling Services: Offer professional counselling services to support students.
6. Regular Surveys: Conduct anonymous surveys to gauge the campus environment and address any ragging-related issues.
7. Guard and Watch Man will ensure and stop the illegal entry of the personnel in the College Premises.

The institute will take disciplinary action/legal proceedings/expulsion from the institute as per the directives of the Supreme Court of India if any student/students is/are found guilty inside or outside the premises of the Institute.

All students, faculty and staff are requested to take note and contact the Anti-Ragging Squad as required in matters falling under its purview.

(Principal)

Silver Oaks Institute of Professional Studies

CC:

1. The **Chairman, Silver Oaks Institute of Professional Studies**
2. On the **Institute Notice Boards** (for students' information)
3. On the **Institute Website** (www.sipsbti.com)



Silver Oaks Institute of Professional Studies

NH-7, Rampura Road, Bathinda (Pb.) 151111

www.sipsbti.com

Ref. No. SIPS/2025-26/SO/1004

Dated: 08-07-2025

Subject: Constitution of Grievance Redressal Committee for the Academic Session 2025–26

This is to inform to all that the **Grievance Committee** of Silver Oaks Institute of Professional Studies has been duly constituted for the academic session **2025–26**, in accordance with applicable institutional and statutory guidelines.

The details of the **Grievance Redressal Committee** members is as below:

Grievance Redressal Committee

- | | |
|-----------------------------|---|
| 1. Chairperson: | Ms. Amandeep Kaur (Asst. Prof. in Punjabi) |
| 2. Faculty Members: | 1. Ms. Nitika Verma (Asst. Prof. in Computer Sc.)
2. Ms. Jasmeet Kaur (Asst. Prof. in Economics)
3. Ms. Navjot (Asst. Prof. in Chemistry)
4. Mr. Harjot Singh (Asst. Prof. in Mathematics)
5. Ms. Sukhman Sidhu (Asst. Prof. in English)
6. Ms. Harneet Kaur (Asst. Prof. in Management) |
| 3. Administrative Staff: | 1. Mr. Deepak Bindal (Supdt.)
2. Ms. Ramandeep Kaur (Librarian) |
| 4. Student Representatives: | 4 Students (both male and female) |
| 5. External Members: | 1. Mr. Narinder Bassi (Social Worker)
3. Mr. Gurpreem Lehri (Press Reporter)
4. 2 Parents of current students |

All students, faculty and staff are requested to take note and contact the **Grievance Redressal Cell** as required in matters falling under its purview.

(Principal)

Silver Oaks Institute of Professional Studies

CC:

1. The **Chairman, Silver Oaks Institute of Professional Studies**
2. On the **Institute Notice Boards** (for students' information)
3. On the **Institute Website** (www.sipsbti.com)



Silver Oaks Institute of Professional Studies

NH-7, Rampura Road, Bathinda (Pb.) 151111

www.sipsbti.com

Ref. No. SIPS/2025-26/SO/1005

Dated: 08-07-2025

Subject: Constitution of Committee for SC/ST for the Academic Session 2025–26

This is to inform to all that the Committee for SC/ST of Silver Oaks Institute of Professional Studies has been duly constituted for the academic session **2025–26**, in accordance with applicable institutional and statutory guidelines.

The details of the Committee for SC/ST members is as below:

Committee for SC/ST

- | | |
|-----------------------------|---|
| 1. Chairperson: | Ms. Rajveer Kaur (Asst. Prof. in Computer Sc.) |
| 2. Faculty Members: | 1. Ms. Mandeep Kaur (Asst. Prof. in Political Sc.)
2. Ms. Navjot Kaur (Asst. Prof. in Physics)
3. Ms. Sukhman Sidhu (Asst. Prof. in English)
4. Mr. Harjot Singh (Asst. Prof. in Mathematics)
5. Ms. Suman Lata (Asst. Prof. in Management)
6. Ms. Rupali Thakur (Asst. Prof. in Computer Sc.) |
| 3. Administrative Staff: | 1. Mr. Deepak Bindal (Supdt.)
2. Ms. Ramandeep Kaur (Lib.) |
| 4. Student Representatives: | 1. 2 Students (both male and female) |

All students, faculty and staff are requested to take note and contact the Committee for SC/ST as required in matters falling under its purview.

(Principal)

Silver Oaks Institute of Professional Studies

CC:

1. The **Chairman, Silver Oaks Institute of Professional Studies**
2. On the **Institute Notice Boards** (for students' information)
3. On the **Institute Website** (www.sipsbti.com)



Silver Oaks Institute of Professional Studies

NH-7, Rampura Road, Bathinda (Pb.) 151111

www.sipsbti.com

Ref. No. SIPS/2025-26/SO/1006

Dated: 08-07-2025

Subject: Constitution of Internal Quality Assurance Cell (IQAC) for the Academic Session 2025–26

This is to inform to all that the Internal Quality Assurance Cell (IQAC) of Silver Oaks Institute of Professional Studies has been duly constituted for the academic session **2025–26**, in accordance with applicable institutional and statutory guidelines.

INTRODUCTION

Silver Oaks Institute of Professional Studies has established an **Internal Quality Assurance Cell (IQAC)** in 2025 as a **pre-accreditation quality sustenance measure** per AICTE guidelines. The prime task of IQAC is to develop a system for **conscious, consistent, and catalytic improvement** in institutional performance.

IQAC

- | | |
|-----------------|--|
| 1. Chairperson: | Prof. (Dr.) Pardeep Kumar Kaura (Principal) |
| 2. Members: | 1. Mr. Jatinder Singh (Asst. Prof. in Computer Sc.)
2. Ms. Navjot Kaur (Asst. Prof. in Physics)
3. Ms. Amandeep Kaur (Asst. Prof. in Punjabi)
4. Ms. Manmehak Sidhu (Asst. Prof. in Management)
5. Ms. Sapreena (Asst. Prof. in Commerce)
6. Ms. Karuna Verma (Asst. Prof. in English)
7. Ms. Sarbjeet Kaur (Asst. Prof. in History) |

The cell also shares quality parameters and improvements with stakeholders in higher education.

IQAC QUALITY POLICY

IQAC ensures effective implementation of quality initiatives through regular review meetings. It aims to: Plan, guide, and monitor **Quality Assurance (QA)** and **Quality Enhancement (QE)** activities. Strive for excellence in all academic and administrative efforts.

OBJECTIVES AND FUNCTIONS OF IQAC

- Develop **quality benchmarks/parameters** for various institutional activities.
- Continuously monitor quality via audit mechanisms.
- Collect data on diverse aspects of institutional functioning.
- Conduct **Faculty Development Programs (FDPs)**.
- Strengthen **innovative practices** and quality sustenance methods.
- Improve **inter-departmental communication**.
- Document programs/activities that lead to quality improvement.
- Prepare and submit **Annual Quality Assurance Reports (AQAR)** to NBA.
- Integrate curricular and co-curricular activities for student growth.
- Promote collaboration with **industry and society**.

ADDITIONAL GOALS

Implement a **feedback mechanism** from stakeholders to refine practices.
Encourage **job-oriented and administrative skills** among students through structured programs.

INTERNAL AUDITING PARAMETERS

- **Course file audits** to monitor the teaching-learning process.
- **Evaluation auditing** through the Controller of Examinations.
- Promote **experiential learning**: internships, projects, and industrial visits.



Silver Oaks Institute of Professional Studies

NH-7, Rampura Road, Bathinda (Pb.) 151111
www.sipsbti.com

- Track **learning beyond curriculum**: student participation in guest lectures, workshops, etc.
- Schedule and conduct meetings at all levels.
- Ensure **student and faculty achievements** are reported for accreditation.

BENEFITS OF IQAC

- Clear focus and direction in institutional functioning.
- Promotes **internal quality culture**.
- Integrates various academic and administrative activities.
- Informs **data-driven decision-making**.
- Acts as a **dynamic system** for continuous improvement.
- Builds a system of proper **documentation and internal communication**.

All concerned note please.

(Principal)

Silver Oaks Institute of Professional Studies

CC:

1. The **Chairman, Silver Oaks Institute of Professional Studies**
2. On the **Institute Website** (www.sipsbti.com)



Silver Oaks Institute of Professional Studies

NH-7, Rampura Road, Bathinda (Pb.) 151111

www.sipsbti.com

Ref. No. SIPS/2025-26/SO/1007

Dated: 08-07-2025

Subject: Constitution of Equal Opportunity facilities Cell for the Academic Session 2025–26

This is to inform to all that the **Equal Opportunity facilities Cell** of Silver Oaks Institute of Professional Studies has been duly constituted for the academic session **2025–26**, in accordance with applicable institutional and statutory guidelines.

The details of the **Equal Opportunity facilities Cell** members is as below:

Equal Opportunity facilities Cell

- | | |
|---------------------------|---|
| 1. Nodal Officer: | Ms. Rupali Thakur (Asst. Prof. in Computer Sc.) |
| 2. Faculty Member: | 1. Ms. Simerpreet Kaur (Asst. Prof. in Commerce)
2. Ms. Navjot (Asst. Prof. in Chemistry)
3. Mr. Gurlal Singh (Asst. Prof. in Phy. Edu.)
4. Mr. Harjot Singh (Asst. Prof. in Mathematics)
5. Ms. Sukhman Sidhu (Asst. Prof. in English) |
| 3. Non-Teaching Staff: | 1. Ms. Ramandeep Kaur
2. Mr. Jitesh Kumar |
| 4. Students: | 1. One Male Student
2. One Female Student |
| 5. Representative of NGO: | Mr. Narinder Bassi |
| 6. Admin Incharge: | Mr. Sahil Kalra |

All students, faculty and staff are requested to take note and contact the **Equal Opportunity facilities Cell** as required in matters falling under its purview.

(Principal)

Silver Oaks Institute of Professional Studies

CC:

1. The **Chairman, Silver Oaks Institute of Professional Studies**
2. On the **Institute Notice Boards** (for students' information)
3. On the **Institute Website** (www.sipsbti.com)



Silver Oaks Institute of Professional Studies

NH-7, Rampura Road, Bathinda (Pb.) 151111

www.sipsbti.com

Ref. No. SIPS/2025-26/SO/1008

Dated: 08-07-2025

Subject: Constitution of Internal Complaint Committee (ICC) for the Academic Session 2025–26

This is to inform to all that the **Internal Complaint Committee (ICC)** of Silver Oaks Institute of Professional Studies has been duly constituted for the academic session **2025–26**, in accordance with applicable institutional and statutory guidelines.

The details of the IC members is as below:

Internal Complaint Committee

- | | |
|--------------------------|--|
| 1. Chairperson: | Mr. Jatinder Singh (Asst. Prof. in Compute Sc.) |
| 2. Faculty Members: | 1. Ms. Amandeep Kaur (Asst. Prof. in Punjabi) |
| | 2. Ms. Gurinder Kaur (Asst. Prof. in Computer Sc.) |
| | 3. Ms. Jasmeet Kaur (Asst. Prof. in Economics) |
| | 4. Ms. Sarbajeet Kaur (Asst. Prof. in History) |
| | 5. Ms. Harneet Kaur (Asst. Prof. in Management) |
| | 6. Ms. Karuna Verma (Asst. Prof. in English) |
| | 7. Mr. Gurlal Singh (Asst. Prof. in Phy. Edu.) |
| 3. Non-Teaching Members: | 1. Mr. Deepak Bindal |
| | 2. Ms. Ramandeep Kaur |
| | 3. Mr. Sahil Kalra |

All students, faculty and staff are requested to take note and contact the ICC as required in matters falling under its purview.

(Principal)

Silver Oaks Institute of Professional Studies

CC:

1. The **Chairman, Silver Oaks Institute of Professional Studies**
2. On the **Institute Notice Boards** (for students' information)
3. On the **Institute Website** (www.sipsbti.com)



Silver Oaks Institute of Professional Studies

NH-7, Rampura Road, Bathinda (Pb.) 151111

www.sipsbti.com

Ref. No. SIPS/2025-26/SO/1009

Dated: 08-07-2025

Subject: Constitution of Anti-Sexual Harassment Committee for the Academic Session 2025–26

This is to inform to all that the **Anti-Sexual Harassment Committee** of Silver Oaks Institute of Professional Studies has been duly constituted for the academic session **2025–26**, in accordance with applicable institutional and statutory guidelines.

Anti-Sexual Harassment Committee

- | | |
|--------------------------|--|
| 1. Chairperson: | 1. Ms. Manmehak Sidhu (Asst. Prof. in Management) |
| 2. Faculty Members: | 1. Ms. Gurinder Kaur (Asst. Prof. in Computer Sc.) |
| | 2. Ms. Jasmeet Kaur (Asst. Prof. in Economics) |
| | 3. Amandeep Kaur (Asst. Prof. in Punjabi) |
| | 4. Ms. Sarbajeet Kaur (Asst. Prof. in History) |
| | 5. Ms. Harneet Kaur (Asst. Prof. in Management) |
| | 6. Ms. Karuna Verma (Asst. Prof. in English) |
| 3. Non-Teaching Members: | 1. Ms. Ramandeep Kaur (Librarian) |

All students, faculty and staff are requested to take note and contact the Anti Sexual Harassment Committee as required in matters falling under its purview.

(Principal)

Silver Oaks Institute of Professional Studies

CC:

1. The **Chairman, Silver Oaks Institute of Professional Studies**
2. On the **Institute Notice Boards** (for students' information)
3. On the **Institute Website** (www.sipsbti.com)